

**ELEMENTARY, MIDDLE, HIGH SCHOOL, AND DISTRICT LEVEL VISITS  
DOCUMENTATION**

*Georgia Southern University*  
**COLLEGE OF EDUCATION**  
Department of Leadership, Technology, and Human Development

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**SUPERVISED FIELD EXPERIENCE:**

**ELEMENTARY, MIDDLE GRADES, HIGH SCHOOL, AND DISTRICT LEVELS**

**EDLD 7737 AND EDLD 7738**

This form will serve to document that you have completed ½ day each at the elementary, middle, high school, and district levels.

In addition to completing this form, you should document these field experiences in Forms 8 and 10.

The hours should be included in Form 10 as part of your 125 hours and you should include reflections and artifacts (if any) as part of Form 8.

Your Name: Li Chen

Campus Mentor: LeMetra Dismuke

University Supervisor: Dr. Suzanne Bryant Miller

**½ Day FIELD EXPERIENCE at the ELEMENTARY SCHOOL LEVEL**

Date and Time of Activity: 3/26/2025 7:00 am ~ 4:00 p.m.

Hours Completed: 9

School or District Office you visited: Shakerag Elementary School

Persons you met with: Principal, AP, <sup>teachers</sup> district program specialists, Zone superintendent

Description of the Field Experience Activity and Your Role

- ① interview the principal
- ② meeting with PE teacher about field day, Vanguard lead for technology PD during pre-planning
- ③ observe 5 different classroom instruction
- ④ data discussion with principal, AP, AA, district program specialists, zone super



**½ Day FIELD EXPERIENCE at the MIDDLE SCHOOL LEVEL**

Date and Time of Activity: 4/2 <sup>7:00 ~ 4:00</sup> Autrey Mill Middle School

Hours Completed: 9

School or District Office you visited: Autrey Mill Middle School

Persons you met with: Principle, 3 AP, MTSS chair

Description of the Field Experience Activity and Your Role

①. Interview Principle & 3 AP

③ MTSS meeting

②. Discipline meeting with 2 AP & parents

**½ Day FIELD EXPERIENCE at the HIGH SCHOOL LEVEL**

Date and Time of Activity: 2/5/2025 <sup>a.m</sup> 7:00 ~ 4:00 p.m

Hours Completed: 9

School or District Office you visited: Chattahoochee High School

Persons you met with: Dr. Ingrid P; Dr. Todd; 2 other APs; two dozen

Description of the Field Experience Activity and Your Role

Other teachers & staff

I interviewed Dr. Ingrid P and shadowed her for the day.

**½ Day FIELD EXPERIENCE at the DISTRICT/CENTRAL OFFICE LEVEL**

Date and Time of Activity: 3/17/2025 9:00 a.m ~ 1:00 p.m

Hours Completed: 4

School or District Office you visited: Fulton North Learning Center

Persons you met with: School principals (30-40); teachers from other schools; other SAC members

Description of the Field Experience Activity and Your Role <sup>district officers</sup>

①. get to know people who are not from our schools

②. discuss what means to be serving at the SAC

③. what each school is doing to meet the goals of SAC strategy plan